

Adoption Section

Our adopted missionary is: _____

Communication this quarter: Personal letters/cards sent _____ Received _____ Occasion _____

Other items sent: Packages _____ Other _____

(Report cash given and cash spent in the appropriate category of the financial section.)

Share and Comments Section

Share special activities such as specialized classes, crafts, fund-raising, Event Evangelism, etc. Enclose samples when possible.
List outstanding speakers, their effectiveness, type of ministry, etc. (If more space is needed, attach an additional page.)

INSTRUCTIONS FOR COMPILING THE WOMEN'S MINISTRIES QUARTERLY REPORT

The quarterly report is an account of Women's Ministries giving from which district and national statistics are computed for permanent records.

WHAT TO REPORT

The quarterly report shows all cash offerings and the actual money spent on merchandise purchased for projects by the local group during the 3-month period.

HOW TO REPORT

CASH GIVEN COLUMN: Enter the amount of *actual cash given* (honorariums, other offerings) to a missionary, speaker, institution, district tithe, or project in the space opposite the proper category (such as *A/G World Missions, Benevolences, District, Local, etc.*)

CASH SPENT COLUMN: Report *actual money spent* for gifts, commissary items, supplies for making other items, literature distribution, postage and shipping, etc. Base value of handmade items upon the actual cost of materials used—not on the retail value of the finished product. The Cash Spent report is recognized in lieu of actual money placed in the offering; therefore, it must show only *cash spent*, not cash value. No value is to be reported on used items.

LOCAL CATEGORY: In this space report the following ministries:

1. Approved projects for the local church, parsonage, and pastor's family.
2. Cost of literature and Bibles distributed *locally*.
3. Community benevolences include food for the needy, food for bereaved families, and emergency assistance such as a family whose home has burned, etc. Do not report food for local church or sectional fellowship meetings or wedding or baby shower gifts for persons within the church.

WHERE TO REPORT

Send this report to the designated district or sectional officer. *Do not send to the national office.*

A/G TOTAL GIVING

The General Council of the Assemblies of God issues "A/G Total Giving" credit for all giving by local churches and districts. Giving by Women's Ministries and Missionettes (both cash given and cash spent) is included in the total church and district giving.

Consistent reporting is necessary to insure proper credit being given to both churches and districts.

Assemblies of God
Women's Ministries Department
Item #735410

Mail this report to: